

Internship Programme 2017-2018

Call for Applications

The Prague Civil Society Centre supports civil society organisations in Eastern Europe and Central Asia through grants, workshops, technology and innovation labs, research, exchange and learning programmes. The Centre works with human rights and environmental organisations, activist groups, independent lawyers, researchers, journalists, bloggers, artists, documentarians and other creative professionals whose activities aim to build an open society and promote the principles of human rights and fundamental freedoms.

The Centre is pleased to announce a call for applications for its Internship Programme. Internships give activists, academic or think tank experts and researchers, policymakers from state institutions, social entrepreneurs and journalists the opportunity to learn from the experience, knowledge and connections of host organisations and institutions in Central and Eastern Europe. Individuals should contact potential organisations themselves to arrange the terms of the internship before applying to the Prague Civil Society Centre. If you are an organisation who would like to find out more about the programme, you have been contacted by a potential applicant or you would like help finding an intern, please get in touch with the Centre.

- **We accept internship applications** from following countries: Armenia, Azerbaijan, Belarus, Georgia, Kyrgyzstan, Kazakhstan, Moldova, Russia, Tajikistan, Turkmenistan, Ukraine and Uzbekistan.
- **Host organisations** can be from any of the aforementioned countries (Armenia, Azerbaijan, Belarus, Georgia, Kyrgyzstan, Kazakhstan, Moldova, Russia, Tajikistan, Turkmenistan, Ukraine and Uzbekistan), along with Central European and Baltic countries (Czech Republic, Hungary, Poland, Slovakia, Estonia, Latvia and Lithuania).

The internship programme usually lasts from one to two months. Applicants are entitled to submit grant requests for between €3,000 - €4,000. A portion of the grant (€1,000) will go towards the host organisation and as fees for the intern's tutors. The remaining portion, which varies depending on the length of the internship, will cover travel, accommodation, food, telecommunication and local transportation costs. Applicants are requested to propose the budget of their internship in the

application form. Proposed budgets are subject to review and agreement between the Prague Civil Society Centre, the host organisation and the intern.

The Centre is currently seeking applications for the period of either **October – December 2017** or **February – April 2018**.

Interns will be able to use the time and funding to conduct research, write a report or paper, undertake professional training, expand their networks of contacts and gain new skills or knowledge of specific subjects related to social, economic or political changes in the countries of Central and Eastern Europe and Central Asia. All interns are expected to produce a concrete output (article, paper, comparative study, policy recommendation, seminar or training curriculum, infographic or some other type of presentation), agreed in advance which can be distributed electronically. These internship projects should aim to reflect and elaborate upon the work that the interns have been doing in their countries in order to improve the effectiveness of the work upon returning to their respective countries.

Applicants are free to propose any research subject, skills-development or project idea they want to undertake or develop during their internship if they think that the issue and idea is of particular relevance for their respective countries and the work will advance civil society in their countries.

Host organisations should have a proven track-record of expertise and know-how in the field that is requested by the intern.

Applicants should send a completed **application form**, **curriculum vitae** and **letter from the host organisation** confirming its willingness to accept the intern to victoria@praguecivilsociety.org by **8 September 2017**. Upon receipt of the applications, the Centre will undertake a selection process with further interviews and discussions regarding the applicant's project ideas and availability.

If you have any questions or need additional information, please feel free to contact Victoria Lozinschi at victoria@praguecivilsociety.org or by phone at + (420) 721 271 091.